

**Lane County - Service Option Sheet - FY 20-21 Adopted**

SOS 19: **Youth Services Administration**  
 Dept: HHS-Youth Services  
 Contact: Suzanne Hughes x4747

**Service Category: Public Safety**

<b>Mandate</b>	None	Related	<b>SHALL</b>
<b>Leverage</b>	<b>None</b>	Some	HIGH

**Executive Summary**

Administration provides both broad program and fiscal oversight along with daily budget and personnel management, program compliance and division-wide support. As a division within the Department of Health and Human Services, Youth Services Administration is charged with the duties of collaborating with other divisions to support the mission, values, and goals of Health and Human Services. Administration is also responsible for actively soliciting funding opportunities for the division in the form of grants, foundation awards, and community donations. Research and evaluation of all internal and external juvenile justice funding is conducted through the Administration Unit and has resulted in increased program accountability and efficient stewardship of County tax dollars.

**Service Descriptions**

	Revenue	Expense Total	General Fund	FTE
<b>Adopted Budget Total</b>	\$118,347	\$994,157	\$875,810	4.00

Youth Services Administrative functions are supported by 4.0 FTE: a 1.0 FTE Senior Division Manager, 1.0 FTE Sr. Management Analyst, and 1.0 Administrative Assistant and 1.0 FTE Accounting Clerk. The financial and contract operations for YS is centralized in the HHS Administration division. The Juvenile Justice Center (JJC) is the location of the Juvenile Court for dependency and delinquency. There is a high volume of public activity in the JJC.

**State/Federal Mandate**

419A.010-requirement of every County to have a Juvenile Department Director; 419A.012-Juvenile Department will make an investigation of every youth brought before Court;419C.001-juvenile justice system shall provide a continuum of services that emphasizes prevention of further criminal activity; 423.560-juvenile Department director shall be a member of the local public safety coordinating council.

**Leverage Details**

The General Fund portion of this program leverages the following:

_____ \$0	back to the Discretionary General Fund
_____ \$0	into other non Discretionary County Funds
_____ \$0	directly to community members